

- Complete the Enrolment Application form**
- Complete the Uniform form**
- Complete the Bus Travel form** (*if applicable*)
- Complete the Information Consent form**

- Pay enrolment application fee** - \$250 per student. EFT and cash facilities available. Non-refundable. Note: \$150 will be credited to your first term's fees if you proceed with the enrolment.

Remember to attach your child's:

- Birth certificate** - A copy of the original, including any change of name documents.
- Child's visa documentation** (*if applicable*) - If both parents are born outside of Australia, please supply a copy of **child's and parents'** passport OR Australian citizenship certificate. Your child's name must be on one of these.
- Parents citizenship documentation** (*if applicable*) - If both parents are born outside of Australia, please supply a copy of proof of permanent residency (e.g. sticker in passport or Australian citizenship certificate).
- Immunisation records** - Note: This is the 'AIR statement' **not** the 'health book'.

Under the *Public Health Act 2016 (WA)*, the school requires proof that your child's immunisations are up-to-date for their age or they are on a catch-up schedule. The only acceptable documentation for this purpose is the child's immunisation history statement from the Australian Immunisation Register (AIR) which can be accessed through:

- Your MyGov website account
- Medicare Express Plus App
- Visiting a Medicare or Centrelink office or
- Calling the AIR General Enquiries Line on 1800 653 809 to request a copy be posted to you.

The date of the immunisation statement should be current and **within two months** of the date of enrolment. **For 3 year old and 4 year old kindy we are legally not allowed to enrol your child without up-to-date immunisations.**

- MCEETYA Australian goverment data collection form** - Find a copy in this pack.
- School report** - Your child's most recent report.
- NAPLAN test results** (*if applicable*) - Required for year 4 and higher
- Specialist assessment reports** (*if applicable*) - e.g. Occupational therapy, speech pathology, psychological, Independent Education Plan (IEP)
- Health documentation** (*if applicable*) - e.g. Medical Action Plans for conditions (such as asthma), reports from Psychologists or Paediatricians.
- Medicare card** - A copy of the original
- Relevant parts of a family court order** (*if applicable*) - *i.e. parental access and financial*

- Submit all of the above to the front office.**



**VICTORIA PARK**  
CHRISTIAN SCHOOL