

VICTORIA PARK CHRISTIAN SCHOOL

PARENT INFORMATION BOOKLET



PRE-KINDY & KINDY

Unity



I dreamed I stood in a studio
And watched two sculptors there.
The clay they used was a young child's mind
And they fashioned it with care.
One was a teacher; the tools he used
were books and music and art.
One, a parent with a guiding hand,
And a gentle loving heart.



Day after day the teacher toiled
With a touch that was loving and sure,
While the parent laboured by his side
And polished and smoothed it o'er.



And when at last their task was done
They were proud of what they had wrought.
For the things they had moulded into this child
Could neither be sold or bought.

And each agreed he would have failed
If he had worked alone.
For behind the parent stood the school,
And behind the teacher, the home.



Anon.



Welcome to Victoria Park Christian School.

This booklet provides you with information relating to our Pre-Kindy and Kindy program for 2019. Please take time to read through the booklet and if you have any questions regarding our school or the program, we will be happy to speak with you. You can contact our school administration staff on (08) 9362 2626 between 8:30am and 3:30pm. Please arrange to speak with the class teacher outside of teaching times – refer to page 5.

 **STUDENTS IN PRE-KINDY/KINDY CANNOT BE ENROLLED IN TWO SEPARATE SCHOOLS AT THE SAME TIME.**

 **ECE Staff – 2019**

Principal

Mr Mark Foster

Class Teacher

Mrs Gee Gee Yeap

Education Assistant

Mrs Francene Whyte

Receptionist

Mrs Samantha McCutcheon

 **Criteria for Entrance to Pre-Kindergarten and Kindergarten**

Application for Enrolment forms need to be completed and sent to the school with an application fee of \$250 (\$150.00 will be credited back to the first term's fees.) These forms are available from the school office.

Pre-Kindy – The child must turn 3 before commencing.

Kindy – The child must turn 4 before the 30th June of the school year for which they have enrolled.

 **Class Composition**

Our classes have a maximum of 20 students on any given day.

2019 Term Dates

Term One	Registration Day	Wednesday	30 January
	Students commence	Monday	04 February
	Pre- Kindy commence	Tuesday	05 February
	Public Holiday	Monday	04 March
	Students conclude	Friday	12 April
Term Two	Public Holiday	Thursday	25 April
	Pupil Free	Monday	29 April
	Students commence	Tuesday	30 April
	Public Holiday	Monday	03 June
	Students conclude	Friday	05 July
Term Three	Pupil Free	Monday	22 July
	Students commence	Tuesday	23 July
	Students conclude	Friday	27 September
Term Four	Pupil Free	Monday	14 October
	Students commence	Tuesday	15 October
	Students conclude	Tuesday	10 December



HOURS OF OPERATION

Classes Operate: 8:50am to 3:10pm
 Student Supervision: 8:30am to 3:30pm

PUBLIC HOLIDAYS

Monday	28 January	Australia Day
Monday	04 March	Labour Day
Friday	19 April	Good Friday
Monday	21 April	Easter Monday Holiday
Thursday	25 April	ANZAC Day Holiday
Monday	03 June	Western Australia Day
Monday	30 September	Queen's Birthday
Wednesday	25 December	Christmas Day
Thursday	26 December	Boxing Day



School Hours



Pre-Kindy

The Pre-Kindy Program runs for two days per week – Tuesdays and Thursdays. All children need to have turned 3 prior to starting Pre-Kindy.



Kindy

The Kindy Program runs for three days per week – Mondays, Wednesdays and Fridays. All children need to have turned 4 prior to the 30th June of the school year in which they have enrolled.

Hours

Self-registration and free play	8:30am
Class commences	8:50am
Crunch'n Sip break	10:00am
Lunch	11:20am - 12 noon
Recess	1:30pm – 1:50pm
Class ends	3:10pm
* Pre-Kindy class finishes	3:00pm

Supervision

There is a teacher on duty from 8:30am in the morning to 3:30pm in the afternoon. Please make sure that your child is delivered to and picked up from school during these times.

Child Collection

Because we care about the safety of your child we require parents or caregivers to provide written notification regarding alternative pick-up arrangements from school. We cannot allow your child to leave with any person other than a parent without your permission.

Fees and Equipment

Financial Information

\$3,835	Pre-Kindy annual tuition fee
\$2,450	Kindy annual tuition fee – 3 days
\$100	Working Bee Levy per family per year
\$120	Excursion Fee (\$60 for Pre-Kindy)
\$15	Student Insurance per year

The Working Bee Levy is refunded if your family is represented at a school working bee - \$25 per term.

Withdrawal of Students

Should you need to withdraw a student, a full term's written notice must be given or a Term's Tuition Fee will be charged.



Equipment

- All writing and art resources are provided for your child.
- Students are required to wear the school sports uniform and black or white Velcro or lace up sports shoes.
- Students are required to wear a hat at all times while outside
- Girls with long hair are required to keep it tied back at school.
- Stud earrings only may be worn. NO other form of jewellery is to be worn at school.
- Library bags (4 year olds only) are needed for students to borrow from the school library. Students cannot borrow from the library if they do not have their library bag. Library bags are purchased from the school office.



Registration Day

On this day, you will be able to purchase uniforms, library bags, pay school fees and have a further opportunity to talk with the teachers should you wish to do so.

The school is open for registration between 10:00am and 3:00pm on January 30, 2019.

Parent Information



Parent Information

It is our aim for your child to settle in at school as quickly and as happily as possible. When you drop your child off at school you are welcome to stay with them for as long as needed to help them settle in, or you can leave them in the care of the class teacher from 8:30am onwards where they can self-register and have free play.

When you are ready to leave your child, please confidently say goodbye to them. Your confidence in their ability to cope is strongly reflected by them. Most children settle quickly once their parents go, but if there are any problems we will certainly let you know.



Independence at School

Coming to 'Big School' can be very exciting for some children, yet a very big change for others. To make school a happy place, children need to be prepared and know what to expect..

To help your child settle quickly into school give them some practice in:

- Eating from a lunch box
- Using their drink bottle
- Knowing when to use a handkerchief or tissue
- Taking off and putting on own footwear and jumpers
- Finishing a task and tidying up afterwards
- Playing cooperatively with other children
- Taking their lunch, fruit, water bottle and communication book out of their bag and putting into the appropriate places,
- Putting their bag in its allocated place.

Children **MUST** be independent in:

- Going to the toilet
- Making requests of the teacher.



Communication

Class newsletters are sent home regularly to keep you informed of what is happening in the class and school. With special school events, check with your child's teacher to see if they are relevant to you and your child.

Throughout the year we will communicate with you on your child's progress. This will be done in the following formats:

- Term 1 – Interim Report
- Term 2 – Semester 1 Report and parent interview
- Term 4 – Semester 2 Report

If you have any queries in relation to your child's wellbeing or progress, please arrange to meet with your child's teacher via the communication book. We appreciate any information about your child's health, needs or situations at home that may have an impact on their school experience.



What your child needs to bring each day

Each day your child is required to bring the following items:

- A fresh piece of fruit or vegetable to share during Crunch & Sip
- Water to drink
- Packed lunch
- Communication Book (provided by the teacher)
- Spare change of clothes
- School hat

Please make sure that all of your child's belongings are clearly labeled with their name. This makes returning lost items to their rightful owners much easier.

Make sure that your child's lunch is quick and easy to eat. As much as possible, the children are encouraged to eat all that you have sent for their lunch. During lunch eat time, approximately 10 minutes, children will be required to sit while eating.

At all times we encourage healthy foods, please do not pack lollies, chips, cordials, chocolates etc in your child's lunch box – they will be sent home.

Health and Safety



Immunisation

It is important that your child is up to date with his/her immunisation. Before entering school, it is compulsory for the school to have a copy of your child's up to date immunisation records.



Sun Safety

Your child's health and wellbeing is our priority, thus the wearing of a school hat during outside play is essential to protect your child from the sun's harmful UV rays. The school has a 'No Hat Play in the Shade' policy.



Food Allergies

Please advise the school of any particular needs your child may have regarding allergies or food requirements. Victoria Park Christian School is a NUT AWARE school and we do have students with nut allergies. For this reason, we ask that you do not send food products that contain nuts or traces of nuts eg peanut butter, Nutella, museli bars. We do allow for birthdays to be celebrated at school – please refer to Birthdays under General Information.



Illness

Although it may be inconvenient, please do not send your child to school if they are sick. If your child is sick, please contact the school office by phoning (08) 9362 2626, emailing vpcs@adventist.org.au or via the skoolbag app to inform us of their absence.

The following conditions require exclusion from school: chicken pox, head lice, vomiting, school sores, diarrhoea, ringworm, measles, whooping cough, rubella and mumps.

General Information



Uniform

All students are required to wear the school's sports uniform each day they attend in the Pre-Kindy/Kindy classroom. The sports uniform is available for purchase through the school's uniform shop. The following list outlines the summer and winter uniform for both Pre-Kindy and Kindy students:

SUMMER – Terms 1 & 4

- Sports T-shirt with school Logo
- Navy blue microfibre shorts

WINTER – Terms 2 & 3

- School sports Jacket Navy/White/Silver
- Sports T-shirt with school logo
- Navy blue sport pants
- Navy scarf – optional

Appropriate sport shoes with white socks are to be worn (NO flashing lights/noises).

Please note that the school discourages the wearing of all jewellery at school for Health and Safety reasons.

Students are able to wear a wrist watch. Earrings should be limited to one small indiscreet ear stud in each ear lobe. NB No responsibility will be taken for any injury caused by the wearing of ear studs. Extract from School Policy.

Birthdays

All children love a birthday celebration! You are welcome to send in cupcakes, muffins etc (something that does not need cutting by the teacher) for your child's birthday. Lollies, gift bags or birthday parties are not allowed. Please let the teacher know a week in advance so that time can be allowed for the celebration. Please remember that we are a NUT AWARE school – do not provide cakes/foods that contain peanuts or nut products.

Hats

It is compulsory for all children to wear regulation school hats during lunch and recess play times and during outdoor class activities. Regulation uniform hats are available from the school. Please remember to label your child's hat with their name clearly on the inside.

Tissues

At this age most children still prefer a sleeve! We will be encouraging children to use good hygiene practices and would appreciate each child donating a box of tissues to be used during the year.





Up-cycling and Donating Items

You can help us by collecting any of the following items (please ensure they are thoroughly cleaned before sending them to school). Sometimes we receive so much our children can't keep up with the supply. If this happens we will ask you through the class newsletter to hold off sending in more items until further notice.

- match boxes
- cardboard cylinders (not toilet rolls)
- cotton reels
- cardboard boxes from food items (no egg cartons)
- shells
- wool and string
- buttons and beads
- Easter egg wrappers
- foil wrapping paper
- off-cuts of wood and dowel

If you would like to donate some of the following items, it would be much appreciated:

- paper plates
- coloured paper patty pans
- sand toys
- cotton wool balls
- popsticks
- rice or pasta (uncooked)
- plain butchers paper or newsprint
- balloons
- any toys no longer used at home (must not be broken)

Working Bees

Our school runs working bees each term to help maintain the school grounds and develop new areas. Your help is always greatly appreciated. \$25 per working bee is deducted from your maintenance fee.

Do you have a talent?

If you have a special interest (eg painting, woodwork, sewing, cooking) and you would like to help out in the class, please let us know. We would love your involvement.



Curriculum



What Will I Learn in Early Childhood?

Parent: “What did you do today?”

Child: “Nothing, we just played.”

We have all heard this response before. The good news is that children learn best through ‘play’ and with hands-on activities. There are many different opportunities provided to students to allow them to formulate their own play as well as directed play activities.

The most important thing that your child will learn is to be away from you and this may take some time.

They will learn to:

- Work with others and alone
- Work with teaches and other adults
- Share and cooperate
- Have a go at activities and areas of play
- Complete an activity or task at my own level/ability
- To question and answer
- To be independent but confident enough to ask for assistance
- Share my experiences with my friends and other adults
- Experience various activities presented in the Kindy environment (ie music, games, recognising numbers and letters, learning letter names and sounds, holding a pencil correctly and forming letters and numbers, using scissors to cut etc)

Below are some of the activities that your child will be participating in:

Developmental Play: This includes various play centres like building, play dough, painting, drawing, puzzles, games, creative art, sand and water.

Pre-Maths: Number work using drills and games, mathematical concepts using “hands on” experience and some formal work.

Language: Our language program incorporates craft activities, songs and short stories to teach children letter names and sounds as well as writing the letters.

Pre-Reading: Children will participate in shared reading, sequencing activities and matching skills. Phonics is introduced at a slow pace using the Diana Rigg Phonics Program.

Handwriting: Each child will be provided with opportunities to write the letters of the alphabet, numbers to 10 and their own name using the correct pencil grip.

Writing: Children will begin the early stages of story writing. Children at this stage usually illustrate and then dictate their stories for teachers to write.

Physical Education: A variety of activities are planned to enhance the development of gross motor skills.

Craft/Art: During this time children will be able to imagine, design and create objects that relate to the term's topic.

Library: Each week, children in Kindy have the opportunity to borrow a book from the library. You will be informed as to when the child's library day is.

Computers: During the term your child will be given the opportunity to explore the SmartBoard in the classroom environment.

Worship/Bible: The 'Early Encounters' program is used to expose your child to the many stories of the Bible. Children start each day with worship songs and prayer.

Other Activities: Show and tell, learning of rhymes and jingles and listening to stories.



Early Years Learning Framework

The Framework is all about children '*belonging, being and becoming*' in many different ways. They each bring their own diverse experiences, perspectives, expectations, knowledge and skills to the classroom and further their learning through play. Play enables children to:

- Express their personality and uniqueness
- Be curious and creative

- Make connections between prior experiences and new learning
- Develop relationships and concepts
- Stimulate their sense of wellbeing.

The Framework consists of five learning outcomes that convey the highest expectations for all children's learning. These Learning Outcomes are:

1. Children have a strong sense of identity
2. Children are connected with and contribute to their world
3. Children have a strong sense of wellbeing
4. Children are confident and involved learners
5. Children are effective communicators.

(Belonging, Being, Becoming – The Early Years Learning Framework for Australia, 2009, Australian Government Department of Education, Employment and Workplace Relations for the Council of Australian Governments)

Your child will be provided with a variety of opportunities and experiences both indoors and outdoors enabling them to develop in each of these areas.

For more information, enter 'Early Years Learning Framework' into your search engine or visit <https://docs.education.gov.au/node/33605> to view in a different language.



VICTORIA PARK CHRISTIAN SCHOOL

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